

CALIFORNIA PRELIMINARY NOTICE
(For use on Private and Public Works)
See Civil Code Sections 8200, et seq., 9300, et seq.

OWNER or **PUBLIC ENTITY**
or Reputed Owner (public work)
(private work)

(name)

(address)

(city) (state) (zip code)

DIRECT CONTRACTOR or
Reputed Direct Contractor, if any
(private and public work)

(name)

(address)

(city) (state) (zip code)

CONSTRUCTION LENDER or
Reputed Construction Lender, if any
(private work)

(name)

(address)

(city) (state) (zip code)

NOTICE TO PROPERTY OWNER

EVEN THOUGH YOU HAVE PAID YOUR CONTRACTOR IN FULL, if the person or firm that has given you this notice is not paid in full for labor, service, equipment, or material provided or to be provided to your construction project, a lien may be placed on your property. Foreclosure of the lien may lead to loss of all or part of your property. You may wish to protect yourself against this by (1) requiring your contractor to provide signed release by the person or firm that has given you this notice before making payment to your contractor, or (2) any other method that is appropriate under the circumstances. This notice is required by law to be served by the undersigned as a statement of your legal rights. This notice is not intended to reflect upon the financial condition of the contractor or the person employed by you on the construction project. If you record a notice of cessation or completion of your construction project, you must within 10 days after recording, send a copy of the notice of completion to your contractor and the person or firm that has given you this notice. The notice must be sent by registered or certified mail. Failure to send the notice will extend the deadline to record a claim of lien. You are not required to send the notice if you are a residential homeowner of a dwelling containing four or fewer units.

YOU ARE HEREBY NOTIFIED THAT . . .

(name of person or firm furnishing labor, services, equipment or material)

(address of person or firm furnishing labor, services, equipment or material)

Telephone () _____

(relationship of claimant to the parties)

has furnished or will furnish labor, services, equipment or materials of the following general description:

(general description of the labor, services, equipment or material furnished or to be furnished)

for the building, structure or other work of improvement located at:

(address or description of job site sufficient for identification, including street address, if any)

The name of the person or firm who contracted for the purchase of such labor, services, equipment or material is:

An estimate of the total price of the labor, services, equipment or materials furnished or to be furnished is:

\$ _____

Identify all laborers not paid compensation when due, and any person or entity to whom a portion of a laborer's compensation is paid.

(Material suppliers not required to furnish)

(name) (address)

(name) (address)

(name) (address)

Dated: _____

By: _____

Signature

PROOF OF NOTICE DECLARATION

I, _____, declare that I served copies of the Preliminary Notice on each of the parties at the addresses and on the dates shown below:

Construction Lender: (name) _____ (title) _____
(address) _____
(date) _____

Owner or Public Entity: (name) _____ (title) _____
(address) _____
(date) _____

Original Contractor: (name) _____ (title) _____
(address) _____
(date) _____

In the following manner (check appropriate box):

- By personal delivery
- By Registered or Certified Mail (postage prepaid)
- Express mail
- Overnight delivery by _____, an express service carrier
- By leaving the Preliminary Notice with:
 - (business) a person at least 18 years of age apparently in charge at the office or usual place of business of the person to be served. I informed him/her of the general nature of the papers.
 - (home) a competent member of the household (at least 18 years of age) at the dwelling house or usual place of abode of the party. I informed him/her of the general nature of the papers.
 - (physical address) a person at least 18 years of age apparently in charge at the usual mailing address of the person to be served, other than a United States Postal Service post office box. I informed him/her of the general nature of the papers.
 - I thereafter mailed (by first-class, postage prepaid) copies of the documents to the person to be served at the place where the copies were left (Code Civ. Proc. §415.20). I mailed the documents on (date): _____ from (city): _____ or a declaration of mailing is attached.

I declare under penalty of perjury, that the foregoing is true and correct. Executed on _____, at _____, California.

(Signature of person making service)